

## **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)**

### **PHILIPPINES**

#### **ACCESS TO SUSTAINABLE ENERGY PROJECT**

Loan No./Credit No./ Grant No.: TF-0A2379

**Assignment Title: Procurement Specialist to the Access to Sustainable Energy Project  
-Project Management Office (ASEP-PMO)**

**Reference No.: PH-NPC-293678-CS-INDV**

The National Power Corporation (NPC) *has received* Grant financing from the European Union administered by World Bank toward the cost of the Access to Sustainable Energy Project (ASEP), Philippines, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include the Scope of Services as defined in the attached Terms of Reference.

The National Power Corporation (NPC) now invites eligible "Consultants" to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria for consultation services are:

- At least 5 years' experience in the procurement of goods, works and consulting services through the World Bank procurement processes and procedures, or similar international financing institutions.
- Electricity Utility working experience
- Demonstrated experience to produce progress reports
- Extensive experience in Procurement/Project Management
- Demonstrated good written and oral communication skills
- Demonstrated experience to deliver outcomes within tight timeframes

Necessary documents attesting to the above expected experience and qualifications of the Consultant shall be submitted.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers [issued January 2011 and revised July 2014]* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a subconsultancy to enhance their qualifications.

**A Consultant will be selected in accordance with the Consultant Qualification Selection (CQS) method set out in the Consultant Guidelines.**

**Further information can be obtained at the address below during office hours, *0900 to 1700 hours Philippine Time.***

**Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) on or before **04 July 2022.****

**The address referred above for obtaining further information and submission of Expression of Interest is:**

**National Power Corporation**

**Attn: Godofredo B. Magpoc, Jr., Project Director, ASEP Project Management  
Office**

**BIR Road corner Quezon Ave., Diliman, Quezon City 1100**

**Tel: +63-2-8924-5211**

**E-mail: [bcsd@napocor.gov.ph](mailto:bcsd@napocor.gov.ph)/[gbmagpoc@napocor.gov.ph](mailto:gbmagpoc@napocor.gov.ph)**

Attachment:

**PH: Access to Sustainable Energy Project  
Terms of Reference (TOR)  
Procurement Specialist for ASEP-PMO  
(Ref: PH-NPC-293678-CS-INDV)**

**1. Background and Sector Context**

*The World Bank (WB), with European Union (EU) financing under the Access to Sustainable Energy Programme (ASEP), is supporting implementation of three components to be "Recipient" executed by the National Power Corporation (NPC). The three components are:*

- a. *PV Mainstreaming (PVM) - the project component is to provide off grid energy access to approximately 40,500 households within Mindanao. The project is split into two Windows, with Window 1 having successfully supplied and installed 10,000 Solar Home Systems (SHS) and Window 2 comprising 30,500 Solar Home Systems (SHS) which has been delivered to participating Electric Cooperatives (ECs) and is currently in the process of installation.*
- b. *Rural Network Solar (RNS) - the project component aims to address supply deficiencies in rural power distribution systems through the supply of seven separate 1MW grid tied greenfield solar PV power plants. 7 recipient ECs have been selected for the program and procurement and implementation is yet to take place.*
- c. *Pre Paid Metering (PPM) - the project component is designed to pilot a project of 1,000 prepaid meters, targeting an EC with poor collection efficiencies through the use of pre paid meters as opposed to post paid meters currently in use. The recipient EC has yet to be confirmed and procurement and implementation is yet to take place.*

The WB through NPC as their Implementing Agency will assist the Government of the Philippines to implement these three components of the project as part of their ongoing efforts to assist the Government in areas of rural electrification, renewable energy and strengthen ECs governance & collection efficiency as part of concerted efforts of the Government to achieve 100% Total Household Electrification by 2022.

*The key objectives of the project will deliver the following tasks:*

- a. *PVM - to supply & install a further 30,500 SHS to household beneficiaries by no later than June 30, 2022 within the EC franchises of SOCOTECO-II, SUKELCO, DASURECO, COTELCO & BUSECO.*
- b. *RNS - to engineer, supply and install 7x 1MW greenfield solar PV farms to seven EC beneficiaries PANELCO, BENEKO, INEC, SAMELCO-I, SAMELCO-II, SOCOTECO-II & SUKELCO originally to be completed no later than September 2022. The RNS component of the grant has been requested for extension for an additional ten (10)*

*months (up to July 2023) and is currently waiting for the official approval of the National Economic and Development Authority (NEDA).*

- c. Pre Paid Metering - to supply, install & monitor 1,000 prepaid grid tied meters within an EC beneficiary (This component is to be discontinued/dropped upon instruction of the WB due to deterring ERC provisions)*

## **2. Objectives**

The key objectives of this engagement are to:

- Procure the goods, works and services in consultation and approval from Project Management Office (PMO) Project Director as listed in the procurement plans and other projects as may be necessary;
- Provide procurement support to the Project Director for preparing new activities, especially the preparation of documents such as procurement strategy, procurement plan (PP), etc.; and
- Assist the Project Director in reporting to the WB and other works as may be necessary.

## **3. Tasks and responsibilities**

The Procurement Specialist will be responsible for the following:

- Work on the preparation of terms of reference (TOR) and technical specifications for the contracts to be procured including access (edit and submit PP, submit documents and receive emails) to WB's Systematic Tracking of Exchanges in Procurement (STEP) portal;
- Monitor the implementation of procurement activities on the procurement plan, identify any delays and alert the Project Director to take action, update the procurement plan as necessary,
- Prepare expressions of interest (EOI) and request for proposals (RFPs) for procurement of consulting services; evaluate EOIs and proposals and to prepare the evaluation reports with PMO inputs; and assist the Project Director to run the selection process including negotiations with the selected consultant, response to consultants and the WB, as well as preparation of contract,
- Prepare bidding documents (BDs) or request for quotations/proposals (RFQs/RFPs) for procurement of Goods and Works; assist the Project Director to evaluate quotations, bids or proposals and prepare evaluation reports, and run the procurement process including pre-bid meeting, site visit, clarifications, contracts and communications with the WB,
- Coordinate inputs from PMO on various procurements,

- Identify training requirements for the staff responsible for procurement following the World Bank Guidelines/Regulations, or other international financing institutions
- Deliver comprehensive training with documentation and flow charts on WB procurement processes,
- Secure No Objection from WB for different stages of each prior review procurement,
- Assist the Project Director to handle contractual issues in contract implementation,
- Contribute to and support for preparing new activities; and
- Prepare quarterly reports for reporting to WB or other entities.

#### **4. Procurement Specialist Qualifications and Experience**

##### **Essential**

- At least 5 years' experience in the procurement of goods, works and consulting services through the WB procurement processes and procedures, or similar international financing institutions.
- Electricity Utility working experience
- Demonstrated experience to produce progress reports
- Extensive experience in Procurement/Project Management
- Demonstrated good written and oral English communication skills
- Demonstrated experience to deliver outcomes within tight timeframes

##### **Desirable**

- Experience working in the Philippines' Electric Power Industry or similar context

#### **5. Duration of engagement**

The estimated level of effort is for 2 man-month over a 3 month period commencing 1 July 2022 and up to September 30, 2022 during which time the Procurement Specialist will spend approximately 20% of this time in NPC-ASEP PMO. The rest of the time (80%) the Consultant is expected to work remotely/work from home. The Consultant is to provide the estimated level of effort based on the scope of services required as detailed in this TOR.

Furthermore, there is a possibility of additional and follow-on work if the 10-month extension of the RNS component is approved.